# STATES POSTAL SPECTOR OF INSPECTOR

United States Postal Service Office of Inspector General Attn: Human Resources 1735 N. Lynn Street, 10<sup>th</sup> Floor Arlington, VA 22209-2020

#### USPSOIG VACANCY ANNOUNCEMENT #06-49

Grade: Administrative Band FLSA: Non-Exempt Salary: \$14 Per Hour (Locality Pay Authorized)
Position: Arlington, VA
Open: 04/21/06 Close: 05/05/06

### AMENDED INTERN PROGRAM

The United States Postal Service Office of Inspector General (USPS-OIG) is seeking law students to fill internship positions within the OIG functional area of the Office of General Counsel. This program provides an opportunity for students to gain valuable and relevant paid work experience related to law while continuing their education, and provides a benefit to the OIG. Students work during the summer months from May to September and during school breaks. The OIG mission is to provide reports to the Postal Service Executives, Governors and Congress to help the Postal Service maximize revenues (approximately \$70 billion a year), minimize costs, and prevent and detect fraud, waste, abuse and mismanagement.

#### MINIMUM QUALIFICATIONS

- Students must be enrolled full-time in an accredited law school
- A letter from a law school advisor verifying full-time enrollment stating the student's good standing, current level of education, and the number of completed full-time hours expected by the spring 2006 semester must be submitted with the application

#### **EVALUATION FACTORS**

 Please write a short narrative (1-2 pages) about why you are interested in working for the United States Postal Service Office of Inspector General

#### ADDITIONAL REQUIREMENTS

• Ability to pass a physical examination, drug screening and background investigation

#### **BASIS OF RATING**

Candidates will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education, and training, that indicates the applicant's ability to acquire the particular knowledge and skills needed to perform the duties the position.

## TO BE CONSIDERED, APPLICANTS MUST SUBMIT

- Any of the following forms: OF-612, SF-171, PS Form 2591, PS Form 991, or resume
- A letter from advisor, and a short narrative
- Applicants must be available from May to September 2006 and be able to work a minimum of six continuous weeks

#### NOTE

- OPEN TO ALL SOURCES
- U.S. CITIZENSHIP REQUIRED
- APPLICATIONS MUST BE SUBMITTED TO THE FOLLOWING EMAIL ADDRESS:
   Jobs@uspsoig.gov OR MAILED TO:
   USPS-OIG, Human Resources
   1735 North Lynn Street, 10<sup>th</sup> Floor,
   Arlington, VA 22209-2020
- MUST BE RECEIVED BY MIDNIGHT (EST)
   ON THE CLOSING DATE OF THE
   ANNOUCEMENT
- APPLICANTS WHO DO NOT ADDRESS THE EVALUATION FACTORS WILL NOT BE CONSIDERED

Applicants must meet all eligibility requirements by the closing date of the announcement. All submissions must include vacancy announcement number.

#### REASONABLE ACCOMMODATIONS

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

Job Line Number: 1-888-OIG-HIRO 1-888-644-4470 DC Relay Service: 202-855-1234 (TTY) Or Visit our website: www.uspsoig.gov